

Meeting Minutes

QF-HR-08

Meeting No.	10 th Developers Coordination Meeting	Meeting Date	Sunday October 10 2021
			Start at 11:00 AM, End at 11.35AM
Meeting Held At	Online via Microsoft Teams	Prepared By	Noha Hazim Team Leader - Admin

Attendees

	Name	Company		Name	Company
1	Ahmed Naguib	BSDA	12	Ahmed Abdelhamid	Infinity
2	Mohamed Taha	Scatec & E&S Committee	13	Mahmoud Zidan	Infinity
3	Mahmoud Hamed	Total Eren & E&S Committee	14	Ahmed Bahaa	SPV
4	Ahmed Abdelaziz	Firnas Shuman	15	Ahmed Gaber	Volitalia
5	Riham Younis	Firnas Shuman	16	Mahmoud Sobhy	Alfanar
6	Ahmed Rizk	Acwa Power	17	Abdelshakour Gamal	Alfanar
7	Amr Mekky	TAQA	18	Abdelaziz Mahmoud	FMC
8	Farrag Sabry	TAQA	19	Mahmoud Hussein	FMC
9	Ahmed Tarek Saleh	EISewedy	20	Abeer Abdelhamid	FMC
10	Yara Mansour	Sterling & Wilson	21	Noha Hazim	FMC
11	Ahmed Sedeek	Alcazar			

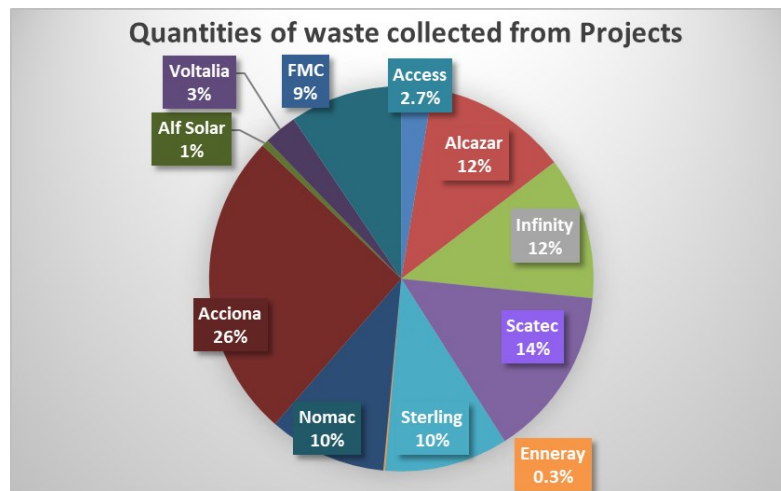
Item	Description of Discussion
1	<p>➤ Updates of Topics which were Discussed in last DevCo</p> <p>1. Disposing of hazardous liquid waste</p> <ul style="list-style-type: none"> ✓ On 12th of Sep. 2021, (2,822 Liters of hazardous liquid waste) was transferred and disposed by EPSCo. ✓ FMC shared receipts with all developers. <p>2. Covid – 19 vaccination of Employees in Benban Solar Park</p> <ul style="list-style-type: none"> ✓ FMC coordinated, managed, and carried out the vaccination of almost 250 employees from plots, policemen and FMC team in cooperation with Aswan Health Directorate inside FMC premises. ✓ The vaccination process of the first dose was carried out in two days to facilitate for developers to send as much as can to take the vaccine. ✓ After one month will communicate with all developers again for vaccine Dose 2 .

➤ **Waste Management:**

- Amount of collected waste for each Project:

Project Name	Access	Alcazar	Infinity	Scatec	Sterling	Enneray	Nomac	Acciona	Alfa Solar	Voltalia	FMC
Quantities /Month (Kg)	93	426	423	508	368	5	351	912	20	99	335
Quantities (percentages)	2.7 %	12 %	12 %	14 %	10 %	0.3 %	10 %	26 %	1 %	3 %	9 %

Total Amount of collecting waste: 3540Kg.



- Recyclable materials quantities percentages:

Type of Waste	Paper	Cardboard	Plastic	RDF	Organic Waste	Wood	Metal
Quantities (Kg)	323	308	478	322	219	79	703
Quantities (percentages)	13 %	13 %	20 %	13 %	9 %	3 %	29 %

➤ **Water and wastewater Management**

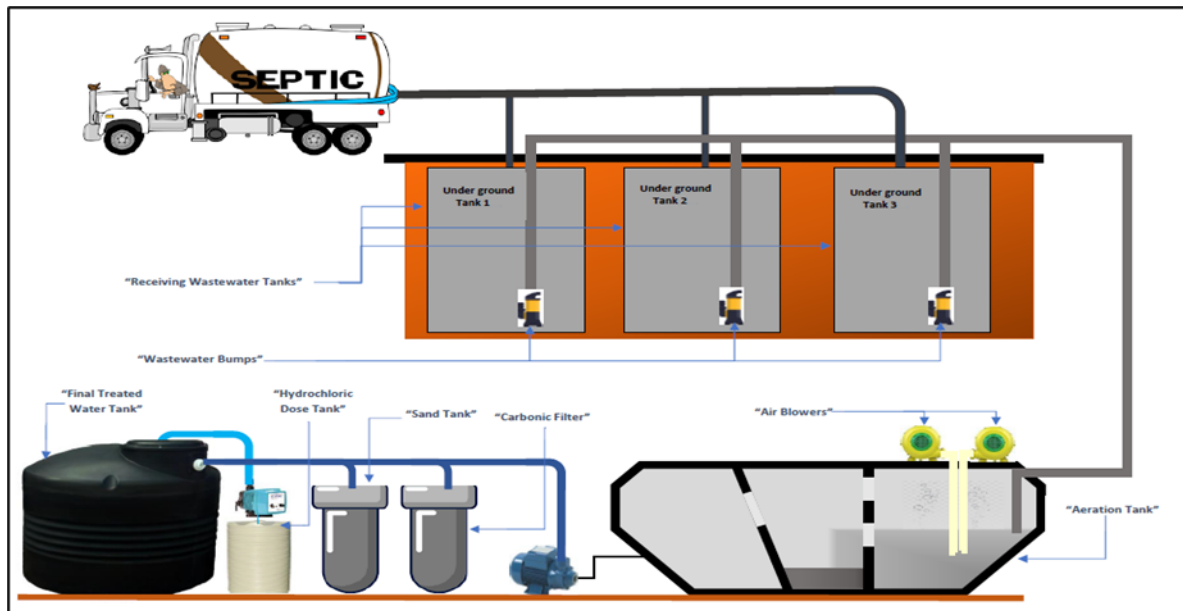
- No Accidents were reported related to water and wastewater.
- GPS tracking system is working well, and we share the ID and password with any of the developer according to the request.

#	Amount of wastewater disposed from the park (m ³)	Amount of water delivered to the park (m ³)
Total	645	1022

- **Wastewater Treatment Plant**

Regarding to our plan for improvement of the wastewater management inside the park:

- ✓ FMC shared in the previous meetings that FMC installed the wastewater treatment Plant inside waste facility area .
- ✓ FMC starting testing operation to be 24/7 .
- ✓ Once we will finish the testing operation, will announce to all and explain how the wastewater management will be.
- ✓ The technology which is used in the treatment plant is the activated sludge process. The activated sludge process uses microorganisms to feed on organic contaminants in wastewater, producing a purified effluent. The basic principle behind all activated sludge processes is that **as microorganisms grow within metabolizing soluted organic material**. They form particles that clump together.
- ✓ The waste treatment plant will treat a 25 – 30 m³ of wastewater which is generated from the plots in Benban solar park, and the treated wastewater will be used for the regular maintenance of the internal roads of the project.



Wastewater Treatment Plant (Activated Sludge Technology)

➤ **Traffic and Road maintenance**

- Roads no.2, 3 , H road and western road were finished their repair .
- The continuous maintenance done last month for road no.4 .
- There is 1600 km in road no.1 start removing and grading of the sand.

- Health & Safety

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Accident - Incident		Inspection / Emergency	
Type	No.	Type	No.
Near-Miss	1	General Site Inspection	2
Location: Electricity Substation No. 1			
First Aid Case:	12	Drills	4
Medical Treatment Case	1	1. Acciona/Elsubh plot No. (28-4) 2. Acciona/Sunrise plot No. (10-2) 3. Nomac/FMC Clinic. 4. Voltalia/RA plot No. (39-4)	
Restricted Workday Case	0		
Equipment Damage	0		
Environmental Incident	0		
Fatality	0		
Environmental Spill	2		
Fire/Production Loss	1		
Security Incident	0		
Unsafe Act \ Unsafe Condition	0		
LTI	1		
Bone Fracture			

➤ Pest Control

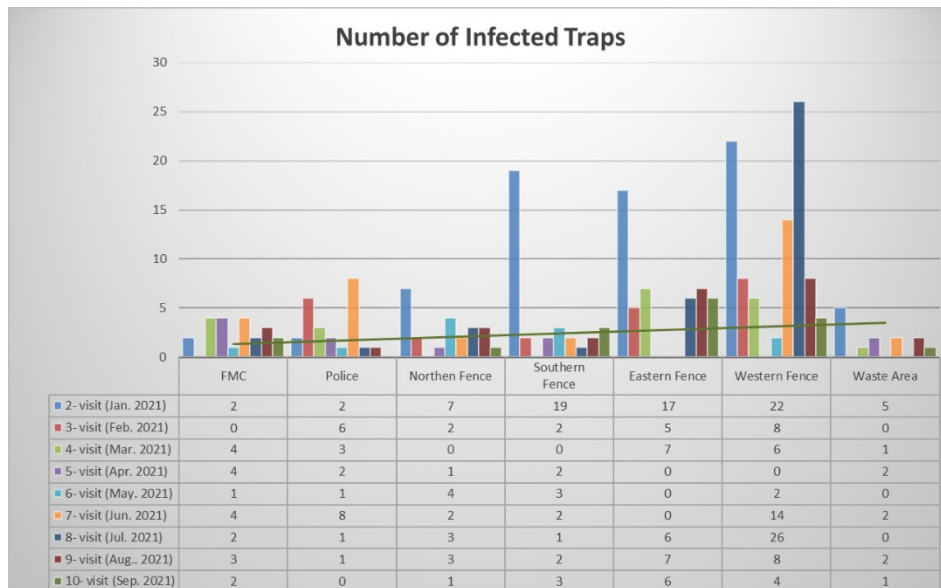
The outcomes of the visits are concluded in:

- Surrounding Fences of the Park, FMC, Police accommodations and Waste Facilities area are protected well by using pest control system and we can notice decrease of infected traps from the above chart since visit No. 2.

Conclusion:

- Population, according to the above chart we can find that the number of the infected (eaten traps) were decreased since last visit (Visit No. 9) and this an indicator of the decrease of population of rodents in Benban project fences, FMC, Police and Waste Facilities Arwa.
- Regarding to visit reports (from Visit No. 2 to visit No. 10), the surroundings Fences of the Park, FMC, Police accommodations and waste Facilities area are in a good control condition during the period of this report.

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7	<p>➤ Community and Social</p> <ul style="list-style-type: none"> ✓ FMC hired a new Labors Compliance and Grievance Team Leader Eng. Abeer Abdelhamid Compliance and Grievance Team Leader Labors Mob.: 01124284957 Email: abeer.abdelhamid@healthsafetyhome.com Grievance Hot Line 01102545313 ✓ CSR Activities <ul style="list-style-type: none"> - Orientation on the Entrepreneurship boot camp with the local Civil Society Organizations . ✓ Newsletter (Benbanner) <ul style="list-style-type: none"> - Distribute 2210 copies of the Benbanner to the local community. - Distribute 790 copies of the Benbanner to other community.
8	<p>➤ FMC Contact List</p> <ul style="list-style-type: none"> - FMC Emergency lines 01102499313 01102599303 - Grievance Hot line 01102545313 - For comments, recommendations, feedback and complaints support@healthsafetyhome.com
9	<p>➤ Questions</p> <p>Q 1: Regarding to the road maintenance, Road no.3 is in a very bad condition although the maintenance which happened, specially about 1 km between TAQA plot and Alfanar plot is not grading well? (TAQA)</p> <p>Q 2: Regarding road maintenance, Road no.4 is in bad condition? (Infinity)</p> <p>Q 3: Also, the western road, compacting and leveling isn't good for it? (SPV)</p> <p>A: Will discuss this issue with road maintenance team and send an mail about road maintenance plan.</p> <p>Q 4: About H road, notice daily vehicles with high speed which effect on cleaning work for PV modules, so, need more control for this road? (TAQA)</p> <p>A: HSE Team in FMC will put check points across roads, can start with H road and road no.2.</p> <p>Q 5: About road maintenance, at the next period have cleaning works for PV modules, so need to be more curios and make good dust control specially in road no.3? (SPV)</p> <p>A: As usual we send mail before any maintenance work, and if we use new soil, a water truck must be there.</p>

Q 6: Is there is any update for the waste manifest, because we notice that the same serial number was the same in the last period ? (SPV)

**A: It was a mistake from waste management team (Perfect) when the register record late, but will withdraw the wrong manifest from all plots and give them the right manifest paper.
At the end of this year will share all manifest (Hazardous and Non-Hazardous), and send email for each plot for all quantities collected.**